

Position Title: Director of Development

Position Overview: The Louis D. Brandeis Center For Human Rights Under Law (“LDB”) is looking for a Director of Development responsible for fundraising for the center.

Location: Washington, DC or New York. Telework available within the metropolitan area.

Hiring Institution: The Louis D. Brandeis Center for Human Rights Under Law (LDB) is an independent, unaffiliated, nonprofit corporation established to advance the civil and human rights of the Jewish people and promote justice for all. LDB engages in research, education and legal advocacy to combat the resurgence of anti-Semitism on college and university campuses, in the workplace, and elsewhere. It empowers students by training them to understand their legal rights and educates administrators and employers on best practices to combat racism and anti-Semitism.

Responsibilities: The Louis D. Brandeis Center For Human Rights Under Law Development Director will work closely with a variety of employees, senior management and donors. They would have the following duties and responsibilities:

- Develop and implement a comprehensive plan to meet or exceed the LDB’s annual fundraising goals.
- Identify and cultivate major gift prospects, foundations and other potential large donors.
- Build a program to support existing and add additional small to mid-sized donors always with a focus on increasing the size of the commitment.
- Create and execute events that both engage existing/new donors and raise financial support.
- Develop and execute effective donor communications and marketing materials.
- Use data from giving patterns and history to adjust existing fundraising efforts.
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Qualifications: The ideal candidate would have:

- 5 plus years of experience in nonprofit fundraising, with a proven track record of nurturing strong relationships with prospective and current donors.
- Prior experience would preferably include generating and supporting donations from \$10,000 to over \$1 million.
- Strong verbal and written communications skills to facilitate the production of donor materials like funding proposals, presentations, and annual reports.
- Demonstrated ability to work with Senior management, communications, and PR staff, LDB lawyers and other personnel.
- A commitment to the mission and values of our The Louis D. Brandeis Center For Human Rights Under Law is preferred.
- Excellent academic track record.
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Candidates should also have experience with development software (Virtuous preferred) and strong relationships.

Compensation: This is a full-time position with benefits. \$220,000 annual salary depending on experience.

Travel: Travel will be required.

Application Process and Timing: Applications are reviewed on a rolling basis. Help us understand why you might be a good fit for LDB and why we might be the right team for you.

- Your resume

We suggest including a cover letter addressing your interest and passion for LDB's mission and the development role as well as how your experience relates to the job requirements (no more than 1 page)

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Please send your resume and cover letter to Lynda K. Prior (lprior@brandeiscenter.com).

The Louis D. Brandeis Center, Inc., is an equal opportunity employer.